

Right to Know Law  
Fee Structure

Copies: (a "photocopy" is either a single-sided copy or one side of a double-sided black-and-white copy of a standard 8.5" x 11" page)	\$.25 per page
Scanning paper copies onto electronic media for purposes of emailing	\$.15 per page
Certification of a Record:	\$5.00 per record does not include notarization fees
Specialized Documents: (for example but not limited to, blue prints, color copies, non-standard sized documents)	Actual Cost
Facsimile/Microfiche/Other Media:	Actual Cost
Redaction Fee:	None
Conversion to Paper:	lesser of the fee for duplication on paper or the fee for duplication in the original media unless the requester specifically requests for the record to be duplicated in the more expensive medium
Postage Fees:	Actual Cost for Mailing